

**Agreement
Bid No. 23415
Addendum Four
Electric Kiln Agreement Clarification**

This Addendum amends and modifies the Agreement dated **February 7, 2014**, between Jefferson County School District No. R-1 ("District") and **Rocky Mountain Clay** ("Vendor") with offices located at **1220 West 1st Avenue, Denver, Colorado 80223**. To the extent any addition, deletion or modification results in any conflict or inconsistency between the Agreement and this Addendum, this Addendum shall control.

Pricing

Pricing for this Electric Kiln inspections:

1. Electric kiln inspection hourly rate:	\$27.95
2. Electric kiln inspection ¼ hour rate:	\$6.95
3. Electric kiln maintenance hourly rate:	\$38.95
4. Electric kiln maintenance ¼ hour rate:	\$9.95
6. Trip charge:	\$25.25

Billing will be at ¼ hour intervals. i.e. if technician is there inspection for 45 minute, invoice will be for ¼ of an hour. If maintenance of the is completed in 30 minute, invoice will be for ½ hour.

All invoices will have one trip charge.

Electric Kiln Inspection Requirements

Vendor will contact the School Secretary 24 hours in advance to schedule the inspection. The School Secretary will communicate the date and time of inspection to the Facility Manager and the Art Teacher.

All kilns will be inspected once per calendar school year. The contractor will schedule inspections, from year to year, in such a manner that no kiln is inspected less than 10 months or greater than 14 months from the last inspection.

Inspections will be recorded on the Inspection and Maintenance Form provided by the District. The completed form will be submitted to Randy Crask (rcrask@jeffco.k12.co.us), Group Leader, Facilities Services Maintenance and Melissa Sharpe (msharpe@jeffco.k12.co.us) with all invoicing. Electronic submission of the form is preferred.

The District pre-approves additional parts/repairs that are needed and purchased off the truck during the time of the inspection, **for kilns only**, in an amount not to exceed \$75.00 per kiln at each location. (i.e. if kiln requires four parts that are available on truck with the total cost of \$75.00, proceed with kiln repair. All other kiln repairs **must** be approved in writing by Randy Crask or the Director of Facilities.



Inspection and preventative maintenance on other art room equipment

Inspection and preventative maintenance will be completed on each of the items listed below.

1. Slab roller – tighten, adjust, lube as necessary
2. Potters wheels – lube and adjust as necessary
3. Pug mills – Lube and adjust as necessary
4. Clay mixer – Lube and adjust as necessary

Recommend corrective action will be noted on the Inspection and Maintenance Form and reported to school staff.

Defects that pose a safety hazard, will be **immediately** tagged and communicated to the school staff

All repairs for art room equipment listed above **must** be approved by school and billed directly to school on a **separate** invoice.

Technician will not inventory/review any art supplies or materials while performing the services listed above.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Rock Mountain Clay

By: L. Williams
Signature
Lynn Williams
Name
CEO.
Title

Jefferson County School District No. R-1

By: [Signature]
Signature
Barbara Ruley
Name
Purchasing Agent
Title
4/14/17

[Signature]